



## **STAFF ACCOUNTANT**

Are you passionate about accounting? Our Staff Accountant position provides exposure to a full range of accounting functions in multiple areas of our Accounting and Finance department. This position is based in our downtown Hamilton office and is eligible for our hybrid work program (both in office and remote workweek).

Old Republic Canada is a specialty insurer, focused on providing a range of customized, private-label products for distributors of travel, trucking, student accident, and health insurance. We are a member of the Old Republic Insurance Group of companies, one of North America's largest publicly held insurance enterprises.

### **Responsibilities:**

- Prepare journal entries, bank reconciliations and account reconciliations, identify reconciling items and take action to rectify them
- Perform detailed analysis of accounting reports and transactions
- Assist in the preparation of monthly, quarterly and yearly Financial Statements in a timely manner
- Participate in the year-end financial statement reporting process to deliver working papers and supporting documentation to external auditors
- Assist with establishing / enhancing efficient procedures for the Accounting Team
- Coordinate quarterly and yearly filings of regulatory and ad-hoc reports
- Perform other financial accounting duties as assigned.

### **Requirements:**

- Post-secondary accounting/business degree/diploma or equivalent work experience
- Ability to effectively manage multiple responsibilities within deadline-driven environments
- Highly motivated self-starter with ability to work independently or in a team environment
- Strong analytical skills and aptitude for problem solving
- Strong Excel skills
- Strong written and verbal communication skills
- Ability to ensure accuracy with high attention to detail
- Strong organizational skills

Please apply via email to: [HR@orican.com](mailto:HR@orican.com) with your cover letter, resume and transcript. We appreciate all interested applicants; however, only those selected for an interview will be contacted.

*Old Republic Canada is an equal opportunity employer. Accommodations will be provided for qualified applicants with a disability throughout all parts of the hiring process. If you require an accommodation due to a disability, please contact [HR@orican.com](mailto:HR@orican.com) and we will work with you to determine an appropriate accommodation.*